

Basement Measuring Worksheet

DONE BY THE BOOK

Measure once, write it all down, and your plan scan fills itself in.

The whole space

- ☐ Overall width — one end to the other, along the longest wall: _____
- ☐ Overall depth — the other direction: _____
- ☐ If the space is L-shaped: measure and label EACH leg separately
- ☐ Ceiling height (slab to joist bottom): _____ Under ducts: _____

Each room you're planning

- ☐ Room name (write it IN the room on your drawing: Bedroom, Rec Room, Laundry...)
- ☐ Width x depth of each room: written inside or beside the room
- ☐ Bedroom windows: glass size _____ and sill height from floor _____

The bathroom (draw the fixtures, label them)

- ☐ Tub or shower? Both? Write it: _____
- ☐ Vanity width: _____ Toilet location (distance to side wall): _____
- ☐ Where the existing rough-in / drain stubs are (mark with an X)

What's already there (mark these on the plan)

- ☐ Furnace + water heater location (and the room around them)
- ☐ Floor drain, sump, main water shut-off, electrical panel
- ☐ Stairs: which side, and the direction of the run
- ☐ Windows and exterior doors: mark every one on the wall lines

Before you photograph or upload

- ☐ Every room has a NAME written in it
- ☐ Overall width and depth are written along the edges
- ☐ Bathroom fixtures are drawn and labelled
- ☐ Photo: page flat, good light, whole page in the frame — or save as PDF

Tip: the app only reads what is written on the plan — a measurement you write down is a question you never get asked.

Sketch your plan here – 1 SQUARE = 1 FOOT

Draw walls as dark unbroken lines – the dashed squares are the paper's, the solid lines are yours.

